



Established in 1887

# STUDENT RESPONSIBILITIES



An IB World School  
since 2007

## **It is required that students:**

- choose a topic that fits into one of the subjects on the approved extended essay (EE) list in the *Vade Mecum*.
- observe the regulations relating to the EE.
- meet deadlines.
- acknowledge all sources of information and ideas in an approved academic manner.

## **It is strongly recommended that students:**

- start work early.
- think carefully about the research question for their essay.
- plan how, when and where they will find material for their essay.
- plan a schedule for both researching and writing the essay, including extra time for delays and unforeseen problems.
- record sources as their research progresses (rather than trying to reconstruct a list at the end).
- have a clear structure for the EE itself before beginning to write.
- check and proofread the final version carefully.
- make sure that all basic requirements are met (for example, all students should get full marks for the Abstract).